

**APPENDIX - IX****Mandatory Public Disclosure****A: GENERAL INFORMATION:**

SL NO.	INFORMATION	DETAILS
1	NAME OF THE SCHOOL	CARMEL CONVENT HR. SEC. SCHOOL
2	AFFILIATION NO.(IF APPLICABLE)	730203
3	SCHOOL CODE (IF APPLICABLE)	21404
4	COMPLETE ADDRESS WITH PIN CODE	NH-44, KUNJWANI BY-PASS, JAMMU
5	PRINCIPAL NAME & QUALIFICATION:	SR. MARIA SWATI A.C. M.A., B.Ed.
6	SCHOOL EMAIL ID	contact@carmeljammu.com
7	CONTACT DETAILS (LANDLINE/MOBILE)	0191-2480717 / 6005053434

**B: DOCUMENTS AND INFORMATION:**

SL NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	COPIES OF AFFILIATION/UPGRADATION LETTER AND RECENT EXTENSION OF AFFILIATION, IF ANY	Attached below Annexure-1
2	COPIES OF SOCIETIES/TRUST/COMPANY REGISTRATION/RENEWAL CERTIFICATE, AS APPLICABLE	Attached below Annexure-2
3	COPY OF NO OBJECTION CERTIFICATE (NOC) ISSUED, IF APPLICABLE, BY THE STATE GOVT./UT	Attached below Annexure-3
4	COPIES OF RECOGNITION CERTIFICATE UNDER RTE ACT, 2009, AND IT'S RENEWAL IF APPLICABLE	Attached below Annexure-4
5	COPY OF VALID BUILDING SAFETY CERTIFICATE AS PER THE NATIONAL BUILDING CODE	Attached below Annexure-5
6	COPY OF VALID FIRE SAFETY CERTIFICATE ISSUED BY THE COMPETENT AUTHORITY	Attached below Annexure-6
7	COPY OF THE DEO CERTIFICATE SUBMITTED BY THE SCHOOL FOR AFFILIATION/UPGRADATION/EXTENSION OF AFFILIATIONOR SELF CERTIFICATION BY SCHOOL	Attached below Annexure-7
8	COPIES OF VALID WATER, HEALTH AND SANITATION CERTIFICATES	Attached below Annexure-8

**NOTE:** THE SCHOOLS NEEDS TO UPLOAD THE SELF ATTESTED COPIES OF ABOVE LISTED DOCUMENTS BY CHAIRMAN/MANAGER/SECRETARY AND PRINCIPAL. IN CASE, IT IS NOTICED AT LATER STAGE THAT UPLOADED DOCUMENTS ARE NOT GENUINE THEN SCHOOL SHALL BE LIABLE FOR ACTION AS PER NORMS.

  
Principal  
Carmel Convent Hr. Sec. School  
Kunjwani, Jammu

C: **RESULT AND ACADEMICS:**

S.NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	FEE STRUCTURE OF THE SCHOOL	Attached below Annexure-9
2	ANNUAL ACADEMIC CALANDER.	Attached below Annexure-10
3	LIST OF SCHOOL MANAGEMENT COMMITTEE (SMC)	Attached below Annexure-11
4	LIST OF PARENTS TEACHERS ASSOCIATION (PTA) MEMBERS	Attached below Annexure-12
5	LAST THREE-YEAR RESULT OF THE BOARD EXAMINATION AS PER APPLICABILITY	Attached below Annexure-13

**RESULT CLASS: X**

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
1.	2017-2018	86	86	100%	All Passed
2.	2018-2019	120	120	100%	All Passed
3.	2019-2020	129	129	100%	All Passed

**RESULT CLASS: XII**

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
1.	2018-2019	82	82	100%	All Passed
2.	2019-2020	87	87	100%	All Passed

D: **STAFF (TEACHING)**

S.NO.	INFORMATION	DETAILS
1	PRINCIPAL	1
2	TOTAL NO. OF TEACHERS	42
	o PGT	17
	o TGT	10
	o PRT	15
3	TEACHERS SECTION RATIO	1.5 : 1
4	DETAILS OF SPECIAL EDUCATOR	Shorted the Candidates
5	DETAILS OF COUNSELLOR AND WELNESS TEACHER	M.A. (Psy.), B.Ed., B.A.

E: **SCHOOL INFRASTRUCTURE:**

S.NO.	INFORMATION	DETAILS
1	TOTAL CAMPUS AREA OF THE SCHOOL (IN SQUARE MTR)	10066.552
2	NO. AND SIZE OF THE CLASS ROOMS (IN SQ FT/MTR)	No.-28, Size- 11,922 (Total)
3	NO. AND SIZE OF LABORATORIES INCLUDING COMPUTER LABS (IN SQ MTR)	No.-5, Size- 2,840 (Total)
4	INTERNET FACILITY (Y/N)	Yes
5	NO. OF GIRLS TOILETS	30
6	NO. OF BOYS TOILETS	It's a Girls' school
7	LINK OF YOUTUBE VIDEO OF THE INSPECTION OF SCHOOL COVERING THE INFRASTRUCTURE OF THE SCHOOL	<a href="https://youtu.be/IgioKxmhYF">https://youtu.be/IgioKxmhYF</a>



# ANNEXURE- 1



Carmel Convent School Jammu <contact@carmeljammu.com>

## Grant Letter

1 message

cbse.aff@nic.in <cbse.aff@nic.in>  
To: contact@carmeljammu.com  
Cc: rochandigarh.cbse@gmail.com

15 February 2021 at 11:46

Dear Sir/Madam,

Online Application No.:- =SL-01097-2122

Scrutiny Status :- Grant Letter.

Letter :-

NO . CBSE/AFF/SL-01097-2122/2021-22/

Dated:  
15/02/2021

The Manager,  
Carmel Convent School  
Kunjwani By-pass Gangyal P.O  
Jammu  
JAMMU & KASHMIR ,JAMMU , 180010  
(M: 01912480717)

Subject : General Affiliation up to Switch Over upto Secondary Level- regarding.

Ref : Application No. SL-01097-2122 dated 12.03.2020.

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation as per details given below :

Affiliation No. used as User ID for both OASIS and LOC/Registration System	730203
School No.	21404
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application. However , in case you entered any alphabet in password which is in lower case, it should be entered in upper case for logging into OASIS and LOC/Registration Systems (e.g. In Affiliation Application , you entered password as abC123 then in OASIS and LOC/Registration Systems , it should be entered as ABC123).	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Switch Over from Other Boards
Period of General affiliation	01.04.2021 to 31.03.2024
Year and Month From which admission can be taken in Class-IX	1 April, 2020

*M. Anwar H. C.*  
Principal  
Carmel Convent Hr. Sec. School  
Kunjwani, Jammu

Year and Month in which first batch of Class-X will appear in board examinations	March, 2023
<b>SUBJECTS ALLOWED:</b>	
Languages	NA
Elective Subjects	NA

**The facilities reported at the time of last inspection:**

S.No.	Detail	Nos	Size
1	Area of school campus	1	10066.552 (Square Meter)
2	Built up area	1	794.15 (Square Meter)
3	Area of play ground	2	3573.516 (Square Meter)
4	Composite Science Lab	0	0 (Square Feet)
5	Mathematics Lab	1	600 (Square Feet)
6	Computer Lab	1	816 (Square Feet)
7	Biology Lab	1	420 (Square Feet)
8	Chemistry Lab	1	600 (Square Feet)
9	Physics Lab	1	600 (Square Feet)
10	Library rooms	1	1071 (Square Feet)
11	Occupied Class Rooms	28	11922 (Square Feet)
12	Vacant Class Rooms	0	0 (Square Feet)
13	Name of society running the school	Diocese of Jammu-Srinagar Education Society	

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy there of for reference purpose and also advised to visit CBSE websites / ,



<http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.

3. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: [www.cbse.nic.in](http://www.cbse.nic.in). Please see point number 46 for OASIS credentials.
4. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
a)	1.0 acre	1250	02 in each class	04 each in class XI and XII
b)	1.5 acre	1875	03 in each class	04 each in class XI and XII
c)	2.0 acre	2500	04 in each class	04 each in class XI and XII
d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

6. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
7. The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'Internet always on' from any service provider to be ensured.
8. The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
9. The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
10. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The **optimum number of students** in a section of a class should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
11. The **section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of General affiliation, details of Infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
15. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
16. Teachers are to be educated to avoid Corporal Punishment i.e. rule no. 44.1 (d & e).
17. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the 'Rights of Persons with Disabilities Act 2016'.
18. The school shall take care of Health, sanitation and fire safety requirements in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.



19. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other vs State of Rajasthan and other delivered on 13.8.1997 Refer rule no. 10.9.
20. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.
21. The school should not use the facilities available for commercialization:-
 

(a)	As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
(b)	As per rule no. 19.1 (iii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
22. **Admission to the school** is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
23. School will not prepare any student/ start class for any other Board except CBSE from their CBSE affiliated school building/ premises
24. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
25. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
26. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service Contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.
27. **Pay and allowances** to staff should be revised from time to time to bring it at par with that of State Government. Further, **Salary and service conditions** of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
  - a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
  - (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
28. Continuous sponsoring of students at Board examination is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
29. **School infrastructure and teachers** should be made available as per rule no. 13.4 for examinations conducted by the board and evaluation of answer scripts
30. As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone numbers etc.
31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013
32. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility



33. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose
34. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board
35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
37. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
38. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 05/2018 dated 27.03.2018 captioned Safety of Children in schools.
39. The school is directed to submit an affidavit duly notarized within 15 days of issuance of grant letter, as an instrument of acceptance of terms of affiliation. The school is not allowed to alter or make any changes in the contents of the affidavit. The format of affidavit is attached with this letter.
40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV
41. The school shall apply for further Extension of General Affiliation 'Online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of General affiliation otherwise penalty as per rules will be charged for late execution of application.
42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
45. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the rules contained in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
46. Concerned Regional Office is requested to create new email id of school ([21404@cbseashiksha.in](mailto:21404@cbseashiksha.in)), this will be used for all online activities and official communication with the Board. For example, if school number is 99999, then email ID will be [99999@cbseashiksha.in](mailto:99999@cbseashiksha.in). Password for first time login for new email ID will be shared to you on school's email ID/ Mobile number of Principal given at the time of applying online for affiliation.
47. School is requested that :-
  - a. This email ID will be used for communication with CBSE only. Do not use this email ID with other people or organisations.
  - b. This email ID is not to be printed on the school letter head, to avoid its circulation in the public.
  - c. If there is a change of the Principal, proper handing over of this email ID (User ID and Password) be done between outgoing and incoming Principal.
  - d. All the examination related work and all CBSE related correspondence will be done on this email ID only,
  - e. Schools are requested to complete the process and use the email ID as per above instructions.
48. The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of 30 days from the date of this letter. In case of non compliance of the these conditions the school will be liable for action as per rules:-

\* The school to renew all mandatory certificates from time to time. The number of section in school are restricted to 28 as per class rooms reported by IC. The school is required to keep



washrooms for girls and boys neat and clean. The School is directed to use its name as per Recognition certificate/NOC issued by the State Govt strictly i.e. Carmel Convent Hr. Sec. School. The School is required to appoint special educator.

Deputy Secretary

Encl: as stated above.

**This is a computer-generated document. No signature is required.**

To view detailed letter visit our website. If letter is not placed within 10 days, register your request for letter at [cbse.aff@nic.in](mailto:cbse.aff@nic.in).

[http://cbseaff.nic.in/cbse\\_aff/Form/Login.aspx](http://cbseaff.nic.in/cbse_aff/Form/Login.aspx)

\*\* Please do not reply to this mail.

Central Board of Secondary Education  
Affiliation Unit, AMC Cell  
Preet Vihar,  
Delhi 110092  
Email : [cbse.aff@nic.in](mailto:cbse.aff@nic.in)

  
Principal  
Carmel Convent Hr. Sec. School  
Kusjwari, Jammu

# ANNEXURE- 2



No:- 4914-RS/11609

Dt:- 20-10-1989

## Certificate of Registration of Societies

Act VI of 1998 (1941 A.D.)

No. 1601 - S of 19 89

I hereby certify that ~~Diocese of Jammu Srinagar Education~~

~~Society, Jammu Cantt Jammu, X X X~~

~~X X X X~~

~~X X X X~~

has this day been registered under the Societies  
Registration Act VI of 1998 (1941 A.D.)

Given under my hand at ~~Srinagar~~

this ~~8th~~ day of ~~October~~

One thousand nine hundred and ~~eighty nine~~

Attested

*M. L. S. C.*

Principal  
Carmel Convent Hr. Sec. School  
Kunjwani, Jammu

*[Signature]*  
REGISTRAR OF SOCIETIES  
31/10/89





Government of Jammu and Kashmir  
School Education Department- Civil Secretariat  
Jammu/Kashmir

**Subject:** Recognition of Private Schools.

**Government Order No. 184 -Edu of 2017**

**Dated: 21-04-2017**

1. Whereas, 389 cases of extension in affiliation/ Upgradation of Private Educational Institutions of Kashmir/Jammu Divisions have been approved by the Affiliation Committee of JKBOSE in its meeting held on 21-04-2017 as per the details below:-

- i. **385 Extension cases** of Kashmir Division, listed in Annexure "A", and
- ii. **04 Upgradation cases** (01 case of Kashmir Division and 03 cases of Jammu Division) listed in Annexure A(1) & A(2) respectively,

that have been found to be clear in all respects or having deficiencies which are of minor nature or such that do not require construction/ major purchases/ alternate arrangements and these deficiencies have been directed to be addressed within a period of three months.

2. Therefore, taking into account the approval by the Affiliation Committee, schools shown in Annexure "A", A(1) & A(2) are hereby granted recognition, co-terminus with the period of affiliation granted by JKBOSE. These schools shall ensure:-

- I. Compliance to the conditions prescribed in the NOCs, issued by the competent authorities and in particular, the School Education Department pertaining to safe transportation of children, boarding/de-boarding arrangements and deployment of personnel for the purpose & also formulation of proper traffic management plan, etc. and the Traffic Department.
- II. Strict compliance to the directions/decisions of the Committee for Fixation of Fee Structure constituted by the Government.
- III. Adherence to terms and conditions of affiliation order issued by JKBOSE.

By order of the Government of Jammu and Kashmir,

Sd/-

(Shaleen Kabra) IAS

Principal Secretary to Government  
School Education Department

**Dated: 21-04-2017**

**No. Edu/R/12/2015**

Copy to:-

1. Director, School Education, Kashmir/Jammu.
2. Secretary, J&K State Board of School Education, may take appropriate steps for inspection of schools in a time bound manner.
3. OSD to the Hon'ble Minister for Education, for information of the Hon'ble Minister.
4. Special Assistant to the Hon'ble MOS for Education, for information of the Hon'ble MOS.
5. Private Secretary to Principal Secretary to Government, School Education Department for information of Principal Secretary.
6. Monday Return/Stock file /I/C Website.

*M. S. K. S. K.*  
Principal

Carmel Convent Hr. Sec. School  
Kunjwani, Jammu

(Naseema Nazir)

Under Secretary to Government,  
School Education Department

**Annexure "A-2" to Government Order No. 184 -Edu of 2017 dated 2) -04-2017  
(Upgradation Case)**

Cases that meet all conditions or have deficiency which are of minor nature or do not require Constructions,  
major purchases or alternate arrangements and are to be addressed within three months

S. No	Name of the Institution	Minor Deficiencies	Major Deficiencies	Decision
01.	Carmel Convent School, Kunjwani, Jammu (All Streams) (For 11 <sup>th</sup> & 12 <sup>th</sup> Class)	Nil	Nil	Resolved to grant affiliation/ Upgradation for Class 11 <sup>th</sup> & 12 <sup>th</sup> for Five (05) years w.e.f. Academic Session March 2017 to March 2022 in phased manner i.e. Class 11 <sup>th</sup> from the Academic Session 2017-18 (All Streams)
02	Play Way House School, Pouni Chak Jammu.(Addition of Commerce stream only) (For 11 <sup>th</sup> & 12 <sup>th</sup> Class)	1. To Pay salary through bank/invoice	Nil	Resolved to grant affiliation/ Upgradation for Class 11 <sup>th</sup> & 12 <sup>th</sup> for Five (05) years w.e.f. Academic Session March 2017 to March 2022 in phased manner i.e. Class 11 <sup>th</sup> from the Academic Session 2017-18 (in Commerce stream only)
03	Nav Vidya Academy, Dahloti, Samba(in Arts and Science Stream ) (For 11 <sup>th</sup> & 12 <sup>th</sup> Class)	1. To Appoint two more lab assistants. 2. To Pay salary through bank/invoice. 3. To Introduce C.P Fund Scheme. 4. To provide office room.	Nil	Resolved to grant affiliation/ Upgradation for Class 11 <sup>th</sup> & 12 <sup>th</sup> for Five (05) years w.e.f. Academic Session March 2017 to March 2022 in phased manner i.e. Class 11 <sup>th</sup> from the Academic Session 2017-18 (in Arts & Science Stream )

*M. S. S. S. S. S.*

*[Signature]*

Principal  
Carmel Convent Hr. Sec. School  
Kunjwani, Jammu



# ANNEXURE- 5



UNION TERRITORY OF JAMMU & KASHMIR  
OFFICE OF THE EXECUTIVE ENGINEER PWD (R&B) CONST. DIVN. NO. I JAMMU  
Lok Nirman Bhawan, Rail Head Complex, Jammu, Fax No: 0191-2471889  
e-mail: [xenpwddiv1@gmail.com](mailto:xenpwddiv1@gmail.com)

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## TO WHOM IT MAY CONCERN

**Subject:** Building Safety Certificate.

**Reference:** Letter No: CCHSS/PWD/2019-20/69 Dated: 20/03/2020 from Principal, Carmel Convent Hr. Sec. School Kunjwani Jammu and Assistant Executive Engineer, PWD (R&B) Sub – Division Gandhi Nagar No: GN/06 Dt: 04/05/2020.


This is to certify that building for running of "Carmel Convent Hr. Sec. School Kunjwani Jammu" duly marked in the site plan shall remain safe for a period of one year from the date of issue of this certificate unless and until any natural calamity occurs. G.R amounting to Rs: 2000/- towards agency charges have been deposited by the beneficiary vide G.R No: 0163874 Dt: 02/05/2020.

No: 108-09  
Dated: 4-05-2020.

(Er. Parvez Malik)  
Executive Engineer  
PWD (R&B) Const. Divn. No. I  
Jammu

**Copy to the:**

- 1 Assistant Executive Engineer, PWD (R&B) Sub – Division Gandhi Nagar for information.
- 2 Principal, Carmel Convent Hr. Sec. School Kunjwani, Jammu for information.

  
Principal  
Carmel Convent Hr. Sec. School  
Kunjwani, Jammu

# ANNEXURE- 6

## Office of the Joint Director Fire & Emergency Services Jammu Range, Jammu

The Principal  
Carmel Convent High School  
Kunjwani, By-Pass, Gangyal  
Jammu

No: JDF&ES/FP/ 6146

Dated: 5.10.2019

Sub: Fire Safety Certificate.

Ref: Your Office letter No. CCHSS/FSC/2018-19/36 dated 12.03.2019.

Dear Sir,

The inspection of above said school was got carried out by the inspecting officer of this department. During inspection it was found that the management has installed First Aid Fire Extinguishers, Hose Reel Hose and underground water storage tank in their school premises. The school is 03 Km away from Fire & Emergency Station Gangyal and is approachable for fire tender in case of any emergency. As such, the management can proceed ahead for running the school subject to adopt the following fire safety precautionary measures in letter and spirit:-

1. No Hazardous material should be kept inside the School premises (especially LPG cylinder, Petrol and Diesel etc.). Any deviation found in this regard, the clearance issued will be treated withdrawn/cancelled.
2. All exits/staircase should be kept open and free from any obstruction for easy and safe evacuation of inmates during any emergency.
3. One window of each class room at each floor should be without iron grills for quick and safe evacuation of children in case of any mishap.
4. First Aid Fire fighting system installed in the School building should be checked periodically. Staff and students should be fully trained in handling/ operating of fire fighting system installed in the School building. The management shall intimate the office of Deputy Director, Fire & Emergency Services Command Jammu after each quarter that the fire fighting equipments installed in the school are functioning.
5. The management shall be wholly and solely responsible for keeping the fire fighting system in working condition 24x7 and safe evacuation of its students during any mishap.
6. Telephone numbers of nearest Fire & Emergency Stations should be displayed.
7. At present school is triple storey, as such no addition/alteration should be made by the school management in the existing structure without prior permission from this department.
8. The validity of this clearance shall remain enforce for one year and same needs to be renewed after checking of fire fighting system installed in the school.

Yours sincerely

Joint Director  
Fire & Emergency Services  
Jammu Range, Jammu

Attested

Principal  
Carmel Convent Hr. Sec. School  
Kunjwani, Jammu



# ANNEXURE- 7

## FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOL SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with school safety Policy, 2016 issued by the NDMA, Manual on safety and security of children in school developed by NCPCR and the National Building Code)

### PART- A


(This part is to be filled-up by the school and to be produced before the District Education officer along with all supporting document and certificates in original)

#### GENERAL INFORMATION

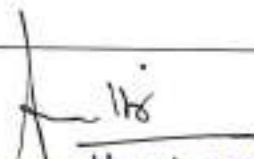
1	Name of the School:	Carmel Convent Hr. Sec. School
2	Address of the School:	Kunjwani, By pass, P/O: Gangyal, Jammu - 180010
3	U- DISE code allotted to the school	01130709505
4	Name and address of the Trust/Society/Company (under section-8) running the school	Diocesan of Jammu and Srinagar Education society
5	Is the Trust/Society/Company duly registered with the competent registering authority and registration is valid as on date?	Yes 16/09/2020
6	Proposed affiliation with CBSE for:	Secondary
7	Location of School	In the Municipal limit of city having population more than 15 Lakhs.
8	Is the school already affiliated to any board for Class-X or XII examinations?	Yes JKBOSE (Class X, XII)
9	Standard/ Level/ Class up to which the school is running:	LKG to 12

  
Signature with stamp  
(of School Manager)

**Manager**  
**Carmel Convent Hr. Sec. School**  
**Kunjwani, Jammu**

  
Signature with stamp  
(of School Principal)

**Principal**  
**Carmel Convent Hr. Sec. School**  
**Kunjwani, Jammu**

  
Signature with stamp  
(of District Education Officer)

INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No. Objection Certificate from the State Government	Yes
11	Number of NOC and date of issue:	No.Edu/R/1/32/2019 Dated : 04/09/2019
12	Has the school obtained Recognition Certificate from State Government from class – 1 to 8?	Yes
13	Number of Recognition Certificate from class -1 to 8 <sup>th</sup> and date of Issue:	1) Upto 5 <sup>th</sup> Primary add one class every year till it reaches upto 8 <sup>th</sup> class. – 13.12.1999 2) Upto class 10 <sup>th</sup> – 23.12.2004 3) Upto class 12 <sup>th</sup> – 21.04.2017
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
15	Are both the school and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated	10066.552 sq.mt
17	The land is in the possession of the school/Trust/ Society/ company legally by way of	<u>Diocese of Jammu-Srinagar Education Society</u>
18	Name of the owner/Lessee of the land in respect of point-15 above	Catholic Social Service Society
19	In case the land is in the possession of the society/ school by way of lease as per state Government norms, the period of the lease.	NA
20	Is any public road, canal or thorough- fare, HT line etc. Passing through the land in respect of point -15 above?	No
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
21(a)	If yes the date of last inspection	25/01/2019
22	Has the school been inspected by the officer of government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
22(a)	If yes the date of last inspection	15/07/2019
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
23(a)	If yes the date of last inspection	20/06/2019
INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
25	Is the school paying salary to the teachers and other employee as per the norms of the appropriate Government?	Yes
26	Is the salary to the teachers and other employee of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to individual is not allowed)	Yes through the Bank

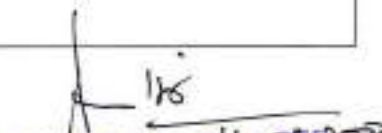
  
Signature with stamp  
(of School Manager)

Manager

Carmel Convent Hr. Sec. School  
Kunjwani, Jammu

  
Signature with stamp  
(of School Principal)  
Principal

Carmel Convent Hr. Sec. School  
Kunjwani, Jammu

  
Signature with stamp  
(of District Education Officer)

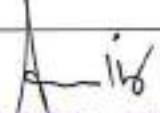


**Part-B**

(This part is to filled- up by the District Education Officer after verifying all supporting document and certificate in original and visiting the school)

File No. CEOT/PVT/3114 Date of Issuance 16-06-2020

- |    |  |           |
|----|--|-----------|
| 1  | This is to certify that the information above, provided by the school has been verified on the basis of all supporting document & certificates and visiting the school and the information has been found correct. |           |
| 2. | Is the school recommended for affiliation?<br>(Please ensure that the school fulfils land requirement also as per details given in Appendix-A Along with point nos. 1-26)  | Yes       |
| 3. | Recommended for Middle Class Syllabus/ Secondary/ Senior Secondary to CBSE?  | Secondary |

  
Chief Education Officer  
(Name and stamp of Issuing DEO)  
District Education Officer/ Name of District

  
Deputy Commissioner  
(Name, Designation and Stamp)  
District Collector/ Deputy Commissioner  
(or his authorised representative\*)  
Name of District

DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA			
Name and Address of the school Carmel Convent Hr. Sec. School, Kunjwani, Jammu.		Total Land area in lawful possession of school	
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	Please Tick the Column in which the school is fulfilling requirement
1	Any Where in India	Minimum 6000 Square Meters	
2	In Municipal Limit of Cities with a Population exceeding 15 Lakhs	Minimum 4000 Square Meters	
3	In hilly areas prescribed by the Planning Commission (Niti Aayog)	Minimum 4000 Square Meters	
4	In Municipal Limit of the state Capital Cities	Minimum 4000 Square Meters	
5	In the State of Jammu and Kashmir	Minimum 4000 Square Meters	<input checked="" type="checkbox"/>
6	In Municipal Limits of Ghaziabad NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	
7	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
8	In the Municipal Limit Class-X cities (Ahmedabad, Bengalure, Hyderabad, Pune). (For Secondary Level)	Minimum 2000 Square Meters	
9	In the Municipal Limit Class-X cities (Ahmadabad, Bengalure, Hyderabad, Pune). (For Senior Secondary Level)	Minimum 3000 Square Meters	
11	In the Municipal Limit of Chennai, Delhi, Kolkata and Mumbai or the state of Arunachal Pradesh. Or the state of Sikkim or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	
12	In the Municipal Limit of Chennai, Delhi, Kolkata and Mumbai or the state of Arunachal Pradesh. Or the state of Sikkim or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	

Signature

Name and stamp of Issuing DEO

DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

  
(Signature of Principal)

Principal

Carmel Convent Hr. Sec. School  
Kunjwani, Jammu

  
Chief Education Officer  
Jammu  
(Signature of D.E.O.)

19

## ANNEXURE- 8



### Office of the Health Officer Jammu Municipal Corporation

It is certified that Sanitation of Carmel Convent Hr. Sec. School, Kunjwani By-Pass, Gangyal, is satisfactory. The school has also safe drinking water facility. The school has also safe drinking water facility as per the report submitted by Indian Institute of Integrative Medicine (IIIM).

**Dr. Shamim Mir**  
**Health Officer,**  
Municipal Corporation,  
Jammu.

No. MCJ/H/2211

Dated: - 26/6/2020

**Principal**  
Carmel Convent Hr. Sec. School  
Kunjwani, Jammu





भारतीय समवेत औषध संस्थान  
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्)  
नहर मार्ग, जम्मू तवी-१८० ००१ (भारत)  
INDIAN INSTITUTE OF INTEGRATIVE MEDICINE (IIIM)  
(Council of Scientific & Industrial Research)  
QUALITY CONTROL & QUALITY ASSURANCE DIVISION  
Canal Road, Jammu-Tawi-180 001(INDIA)

TEST REPORT


Test Report No. 5887

Dated: 09-06-2020

Sample Registration No.	C-3067
Sample Description	Water
Name and Address of the customer	Carmel Convent Hr. Sec. School Kunjwani By Pass, Gangyal P.O: Jammu - 180 010
Ref. No. & Date	Nil; Dated: 02-06-2020
Date of Receipt	02-06-2020
Date of completion of test	09-06-2020

Sample packed & collected by the supplier, Carmel Convent Hr. Sec. School, Kunjwani, Jammu

S.No.	Parameters	Results	Limits	Method
1.	<i>Escherichia coli</i>	Absent	Absent	BP 2001, IS:1622-1981
2.	<i>Salmonella spp.</i>	Absent	Absent	
3.	<i>Pseudomonas aeruginosa</i>	Absent	Absent	
4.	<i>Staphylococcus aureus</i>	Absent	Absent	IS: 10500-1991
5.	Bacteriological Test MPN /100ML	0	0	

  
Scientist 09.06.2020.  
Signature with Date  
(Dr. Sundeeep Jaglan)

  
Authorized Signatory  
Signature with Date

NOTE:

- This report is only for private use. It is not deemed to be a report of analysis of drugs manufactured under license issued under Drugs and Cosmetic Act, 1940 and the rules there under.
- This report refers ONLY to the particular sample submitted for test by customer.
- This report may not be published or reproduced in full or part for commercial purposes without the prior permission, in writing of the Director, Indian Institute of Integrative Medicine, Jammu, Tawi.



Principal  
Carmel Convent Hr. Sec. School  
Kunjwani, Jammu

EPABX+91(0191) 2585006-09, Ext. (363, 322 QCQA Div.); (Fax) 2586333  
Director: 2584999, 2585222; COA-2585025, (Fax) 2585026  
Website: <http://www.iiim.res.in> E-Mail: [asrdeskocqa@iiim.ac.in](mailto:asrdeskocqa@iiim.ac.in)

# ANNEXURE- 9

## CARMEL CONVENT HIGH SCHOOL FEE DETAILS 2020-21

2020-21

2020-21

I-VII	
MAINTAINANCE FEE	2800
TUITION FEE (1260*12)	15120
TERM FEE	3000
PRINTING & STATIONERY	500
COMPUTER FEE (175*12)	2100
LAB FEE	0
V.ADDED SERVICE(340*12)	4080
MISCELLANEOUS	350
<b>TOTAL</b>	<b>27950</b>

IX	
MAINTAINANCE FEE	2800
TUITION FEE (1260*12)	15120
TERM FEE	3000
PRINTING & STATIONERY	500
COMPUTER FEE (175*12)	2100
LAB FEE	250
V.ADDED SERVICE(280*12)	3360
MISCELLANEOUS	350
<b>TOTAL</b>	<b>27480</b>

VIII	
MAINTAINANCE FEE	2800
TUITION FEE (1260*12)	15120
TERM FEE	3000
PRINTING & STATIONERY	500
COMPUTER FEE (175*12)	2100
LAB FEE	300
V.ADDED SERVICE(340*12)	4080
MISCELLANEOUS	350
<b>TOTAL</b>	<b>28250</b>

X	
MAINTAINANCE FEE	3000
TUITION FEE (1260*12)	15120
TERM FEE	3000
PRINTING & STATIONERY	600
COMPUTER FEE (175*12)	2100
LAB FEE	350
V.ADDED SERVICE(210*12)	2520
MISCELLANEOUS	350
<b>TOTAL</b>	<b>27040</b>

Principal  
Carmel Convent Hr. Sec. School  
Kunjwari, Jammu

# COMPLETE FEE STRUCTURE FOR CLASS XII

Item Head SCIENCE				COMMERCE/ARTS		
	Cost	Unit	Total	Cost	Unit	Total
Tuition Fee	1750	12	21000	1750	12	21000
Annual Fee	10820	1	10820	10220	1	10220
			31820			31220
Annual Fee break-up						
Item Head SCIENCE						
Developm	3000	1	3000	3000	1	3000
Exam	600	1	600	600	1	600
Lab	600	1	600	0	0	0
Campus C	80	12	960	80	12	960
Smart Clas	180	12	2160	180	12	2160
Maintenan	3000	1	3000	3000	1	3000
Stationery	500	1	500	500	1	500
TOTAL			10820			10220

*M. Lemaitre*  
Principal  
Carmel Convent Hr. Sec. Schopl  
Kunjwani, Jammu



# ANNEXURE- 10

## PLANNER 2021-22

Day	Date	April
Thursday	1	
Friday	2	Good Friday
Saturday	3	
Sunday	4	
Monday	5	School Reopens
Tuesday	6	
Wednesday	7	School Begins for LKG World Health Day, Talk on Personal Hygiene (Health & Wellness Club)
Thursday	8	
Friday	9	
Saturday	10	
Sunday	11	
Monday	12	Declamation Competition (Class 7 & 8) (EngTrs.)
Tuesday	13	Vaisakhi
Wednesday	14	Dr. Ambedkar Jayanti
Thursday	15	English Calligraphy Competition- Class 5 & 6 (Cl. Trs.)
Friday	16	JAM- Class- 9 & 10 (Cl. Trs.)
Saturday	17	World Heritage Day Celebration (Heritage Club)
Sunday	18	World Heritage Day
Monday	19	
Tuesday	20	Poem Competition (Language Club)
Wednesday	21	Ram Navami
Thursday	22	International Mother Earth Day (Eco/Science Club)
Friday	23	English Language Day Debate Competition- Class 11 & 12 (Zeenat)
Saturday	24	Slogan Writing- Class 7 & 8 on World Malaria Day (Girl Guide Club)
Sunday	25	World Malaria Day/Mahavir Jayanti
Monday	26	
Tuesday	27	
Wednesday	28	
Thursday	29	International Day of Dance Dance Competition House-wise (Green House)
Friday	30	Bookmark Making Competition- Class 3 & 4 Colour & Draw- Pre-Primary, Class- 1 & 2


*Mahavir Jayanti*

Principal  
Carmel Convent Hr. Sec. School  
Kusjwari, Jammu

Day	Date	May
-----	------	-----

# PLANNER 2021-22

Saturday	1	May Day (Blue House)
Sunday	2	
Monday	3	Talent Hunt- Class 11 & 12 (Cls. Trs.)
Tuesday	4	
Wednesday	5	Spell Bee- Class 4 to 8 (Language Club)
Thursday	6	Celebration of Mother's Day- Card Making- Pre-Primary to 12 (Cl. Trs.)
Friday	7	Jumat-ul-Vida
Saturday	8	World Red Cross Day- Class 9 & 10
Sunday	9	Mother's Day/Shab-i-Qadr
Monday	10	
Tuesday	11	Puppet Making- Class 1 & 2 (Monika & Cl. Trs.)
Wednesday	12	Handwriting Competition- Class 3 to 8 (Cl. Trs.)
Thursday	13	Eid-ul-Fitr
Friday	14	
Saturday	15	International Family Day (Red House)
Sunday	16	
Monday	17	Unit Test- I Begins
Tuesday	18	
Wednesday	19	
Thursday	20	
Friday	21	
Saturday	22	International Bio Diversity Day
Sunday	23	
Monday	24	Common Wealth Day
Tuesday	25	Tongue Twister- Class 9 & 10 (Sub. Trs.)
Wednesday	26	Buddha Purnima
Thursday	27	
Friday	28	Group Singing- Pre-Primary to 12 (Yellow House)
Saturday	29	Mount Everest Day International Bio Diversity Day Celebration (Eco/Science Club)
Sunday	30	
Monday	31	No Tobacco Day, Collage Making- Class 9 & 10 (Girl Guide Club)

  
 Principal  
 Carmel Convent Hr. Sec. School  
 Kurla West, Jammu

# ANNEXURE- 11

## GOVERNMENT OF JAMMU AND KASHMIR DIRECTORATE OF SCHOOL EDUCATION, JAMMU

\*\*\*\*\*

Sub:- Approval of Management Committee in favour of Carmel Convent School, Kunjwani, Jammu.

Ref: CEO Jammu's letter No. CEOJ/42751-52 dated 04.10.2019.

### ORDER

In pursuance to Sub Rule 2 of Rule 5 of SRO-123 dt; 18.03.2010 as amended from time to time, sanction is hereby accorded to the composition of Management Committee in favour of Carmel Convent School, Kunjwani, Jammu comprising of following members in terms of School Education Act-2002, and regulation there under:-

S.No	Name of the Member Sh./Smt.	Parentage/ Spouse Name	Residence	Occupation	Desg.	Qual.
1)	Fr. Shaiju Chacko	M.P. Chacko	Seva Niketan Kunjwani Bye Pass Jammu	Corporate Manager	Manager	M.S.W, B.Ed
2)	Sr.Maria Swati A.C.	Lt. Leo Noronha	Carmel Convent Kunjwani Jammu	Teacher	Principal / Member Secretary	MA., B.Ed
3)	Madhmoti Dogra	Behadur Singh Dogra	H. No. 542 Nai Basti Sabwari Jammu	Teacher	Teacher	BA., B.Ed
4)	Abey Varghese	Lt. N.M Varghese	JK Medicity Channi Jammu	B.Sc (Radiography)	Parent Member	BA
5)	Suresh Kumar	D.R. Sharma	Narwal Bye Pass Jammu	Teacher	Teacher	M.Sc., B.Ed
6)	Susan Kuriakose	P.K Kuriakose	H. No. 114 Abenezer Cottage Deep Ngr	Clerk	Member	12 <sup>th</sup>
7)	Sanjeev Goswami	Bhram Dutt	H. No. 202 Preet Ngr Jammu	Teacher	Parent Member	M.Sc., B.Ed
8)	Vikrant Sharma	Bodh Raj Sharma	Plot No. 112/Sec-1 Gangyal Gardens Jammu	Lawyer	Parent Member	B.Sc., LLB
9)	Amir Malik	Shah Nawaz Malik	Gulbarga Colony Near Mecca Masjid Bathindi	Architect	Parent Member	B. Arch
10)	Satvir Kour	Daljeet Singh	Tiny Tots Public HS Kunjwani Talab Jammu	Principal	Parent Member	MA., B.Ed
	Principal Govt. Hr. Sec. School Channi Himmat	Departmental Representative				

The departmental representative shall work as Nodal Officer of the department who will monitor the implementation of departmental instructions issued from time to time and shall:-

- Maintain close co-ordination with the school management and the department;
- Convene/ attend monthly meetings of the school management and furnish details of the functioning of the school;
- Ensure that the functioning of the school is in accordance with the rules governing them and shall update the department about any contravention/ violation in this regard.

The Management Committee shall perform inter-alia the following duties/ functions:-

- Monitor the working of the School on monthly basis and management shall furnish report to CEO concerned on quarterly basis.
- The Committee shall be responsible for the Management of the School in accordance with the provisions of the act.
- The management of the school shall consult the Parents' Association in matters of academic importance and co-curricular activities.
- The Managing Committee shall apprise the Parents' Association about the performance and various activities of the school.
- The management of the school shall take the Parents' Association into confidence while taking important decisions affecting the students.

The Management Committee shall remain co-terminus with the permission accorded by the Competent Authority or three years whichever is earlier.

This is issued subject to the outcome of the case (s), if any, pending before the Competent Court of Law.

By Order DSEJ

(Mohammad Latif) KAS  
Joint Director

No:- DSEJ/Pvt./MC 3386-85

Dated:- 26-10-2019

Copy to the:-

- Commissioner/Secretary to Govt. School Education Department Civil Secretariat Srinagar for information.
- Secretary J&K BOGE for information.
- Joint Director \_\_\_\_\_ (Range) for information.
- Chief Education Officer Jammu for information.
- Principal Govt. Hr. Sec. School Channi Himmat for information.
- Principal Carmel Convent School, Kunjwani, Jammu for information.

M. Chandra de  
Principal

Carmel Convent Hr. Sec. School  
Kunjwani, Jammu



## ANNEXURE- 12

### PHONE NOS. OF MANAGING COMMITTEE & P.T.A MEMBERS

S.No.	Name of the Members	Member of MCM/PTA	Designation	Mobile No.
01	Fr. Shaiju Chacko	MCM/PTA	Manager	9419132344
02	Sr. Maria Swati A.C.	MCM/PTA	Secretary	9018294565
03	Mrs. Madhumati	MCM	Tr. Member	9419792212
04	Mr. Abey Varghese	MCM	P. Member	9086090596
05	Mr. Suresh Kumar	MCM	Tr. Member	9419803088
06	Mrs. Susan Kuriaikose	MCM	Member	7006824870
07	Mr. Sanjeev Goswami	MCM	Parent	9419119041
08	Mr. Vikrant Sharma	MCM	Parent	7006791318
09	Mr. Amir Malik	MCM	Parent	9596526978
10	Mrs. Satvir Kour	MCM	Parent	9149498816
11	Mr. Rakesh Kumar	PTA	Parent	9419144720
12	Mr. Vijay Saigal	PTA	Parent	9419134009
13	Mr. Avinash Sharma	PTA	Parent	9419100595
14	Mrs. Gurpreet Kour	PTA	Parent	9419262490
15	Dr. Santosh Kumari	PTA	Tr. Member	7006832844
16	Mrs. Neera Jammal	PTA	Tr. Member	9086024619
17	Mrs. Anjana Sharma	PTA	P. Member	7006433672
18	Mr. Anchal Singh	PTA	P. Member	8429020690
19	Sr. Rehana.A.C.	PTA	Tr. Member	9018153854
20	Sr. Jyoti Correa A.C.	PTA	Tr. Member	9797698946

  
 Principal  
 Carmel Convent Hr. Sec. School  
 Kunjwari, Jammu

Session 2017-18(100%Result)

ANNEXURE- 13

Total No. Students Appeared	86
A1	35
A2	32
B1	12
C1	2

Session 2018-19 (100 % Result)

Total No. Students Appeared	120
A1	71
A2	31
B1	14
B2	3
C1	1

Session 2019-20(100 % Result)

Total No. Students Appeared	129
A1	84
A2	26
B1	10
B2	5
C1	4

*M. S. K.*  
Principal  
Carmel Convent Hr. Sec. School  
Kunjwani, Jammu