



CARMEL CONVENT SCHOOL

Kunjwani By-Pass, Jammu 180010

Ref#CCHS/Parents/2019-20/03

Dated:08/05/2019

CIRCULAR

Dear Parent/Guardian,

I hope you have gone through your ward's school diary in detail by now. However, we would like to emphasize on rule 13 & 14 of page 15 (Guidelines for Parents) to facilitate the smooth functioning of the school and to ensure a secure environment for the students. The school seeks your cooperation in ensuring adherence to the following rules:

- (Rule 13)-Parents are requested to ensure that hired private vehicles in which you send your child to school are fit for the transportation of children and that they adhere to the traffic norms in letter and spirit and are also authorised by the Regional Transport Authority.
- (Rule 14): Parents are totally responsible for management of conveyance of their child. In case of any eventuality or accident, school management shall share no responsibility of it.
- Parents hiring transport for their wards should also know the details of the owner and driver (Residential address / Police verification details of the driver/ Mobile No's (Personal & Residential) both. The driver should have a minimum experience of 5 years of driving heavy vehicles and anyone guilty of traffic violation should not be appointed.
- Parents should avoid sending their children in overloaded hired matadors/vans and should ensure that their children are transported safely to and fro from the school. The drivers should be instructed not to pick up any unauthorised person not associated with the school.
- *School Fees:* We hope that you have paid the school fee for the 1st Quarter of this session. As intimated through various circular and notices, the school encourages the payment by Digital/Online mode. While making payment through cheques, the name, class and admission no. of the student should be clearly mentioned behind it. Bounced cheques are illegal as well a disgrace. Kindly ensure there is sufficient balance in your account for fulfilling the payment. Failing to adhere to the norms, and considering the seriousness if the fault fine of rupees 100/= will be charged through the bank.

Thanking You

With Warm Regards

Sr. Maria Swati A.C.

Principal

**Carmel Convent Hr. Sec. School
Kunjwani, Jammu**

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